

APDT 2023 Ethics Committee Charter

Operational Alignment: Evaluate substantiated complaints against members that violate the Professional Code of Ethics, including substantiated complaints involving failure to adhere to LIMA for Professional and Premium Professional members who have certified that they adhere to LIMA.

Mission: To ensure that the association's members are being held to the high standards of conduct and professionalism in the dog training industry.

Purpose (Role):

1. To evaluate complaints and examine evidence to support the complaint against a member.
2. To continue to monitor and adjust (when necessary) the procedures to address complaints against members.
3. To make recommendations to the APDT Board on the results of completed complaints.
4. To look for ways to help educate the membership on the standards set by the Board, including coordinating with the Education Committee on ways to educate the membership on APDT's position on LIMA.

Deliverables: Reporting on complaints reviewed by the committee to the APDT Board in addition to any recommendations for action with the member(s) in question. Board Liaison is responsible to provide a written report each month to be included in the Board consent agenda.

Prerequisite Experience: Experience with conflict resolution, mediation and reviewing evidence. Ability to keep all communications and files confidential.

Resources: The committee will work with the following staff: APDT Executive Director. Communications will be via email, with one (1) conference call every month or as needed.

Authority/Limitations: Members of the committee are not official representatives of the APDT and cannot represent the APDT on a local, national, or international level without the prior written permission from the Board.

Number of Members: 3-4 Members + Board Liaison + Executive Director

Chair: Jeremy Cohen

Board Liaison: Sandy Modell

Method of Committee Member Selection: The Board of Directors shall appoint the Chair to the committee. The members of the committee will be selected from a call for volunteers from the general membership. Members of the committee are required to sign the APDT confidentiality and conflict of interest forms.

Accountability: The Chair and committee members are responsible to the Executive Director and the board of directors.

Frequency of Meetings: Conference calls will be held monthly and may become more frequent when the chair deems necessary. Other work will be communicated electronically via email or through the online community.

Proposed Date: ASAP

Effective Date: January 1, 2023

Duration: 12 months

Community Group: 2023 Ethics Committee